

TO: KAREN S. CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, AUGUST 4, 2025

PRESENT: MAYOR McEACHERN, COUNCILORS TABOR, COOK, DENTON (7:45PM), BLALOCK, BAGLEY, MOREAU, AND LOMBARDI

ABSENT: ASSISTANT MAYOR KELLEY

1. **Voted** to close the Non-Public Session and seal the minutes.
 2. Acceptance of Minutes – May 19, 2025, June 9, 2025, and June 23, 2025 – **Voted** to accept and approve the minutes of the May 19, 2025, June 9, 2025, and June 23, 2025, City Council meetings.
 3. Public Comment Session – There were 30 speakers: Reverend Ellen Quaadgras, Rich DiPentima, Beth LaMontagne, Sue Polidura, Irish Mike, Judith Castle, Anna Howard, Diane Stradling, Janet Groat, Francis Cormier, Janet Polasky, Hannah Sorrow, Brandon Sorrow, Laura Eurer, Reverend Kendra Ford, John Benford, Kline Dickens, Marie Collins, Mary Rhiel, Susan Denenberg, Elaine Beauchesne, Sophia Shay, Kirsten Hunter, Catilyn Winders, Monica Greenleaf, Peter Furst, Katherine Harake (Due Process Resolution); Roy Helsel (City Budget & Projects); Erik Anderson (Bonding) and Tyler Garzo (Bike/Pedestrian Master Plan & Market Square Master Plan).
 4. **Voted** to suspend the rules to bring forward Item XV. A. – Resolution to Protect Citizens' Due Process Rights.
 5. Resolution to Protect Citizens' Due Process Rights – **On a unanimous roll call 8-0, voted** to adopt the Resolution by amending the title to A Resolution to Protect Residents' Due Process Rights.
 6. First Reading of Chapter 1, Administrative Code – Article I, Administrative Code Ordinance Amendments:
 - Section 1.102 – Administrative Organization
 - Section 1.103 – Organizational Chart
 - Section 1.105 – General Powers and Duties of the Department Administrators
 - Section 1.106 – Specific Duties, Functions and Responsibilities of Departments
 - Section 1.107 – Authority of City Manager
- Voted** to pass first reading of the proposed changes to Chapter 1 and schedule a public hearing and second reading at the August 18, 2025, City Council meeting.
7. First Reading of Chapter 2, Seal, Deeds and Elections – Article II, Deeds, Section 2.201 – Execution to be amended by deleting the section in its entirety – **Voted** to pass first reading of the proposed changes to Chapter 2 and schedule a public hearing and second reading at the August 18, 2025, City Council meeting.

8. First Reading of Omnibus Vehicles, Traffic and Parking Ordinance Amendments:

- Chapter 7, Article III, Section 7.326 – Limited Parking – 15 Minutes – Hanover Street and State Street
- Chapter 7, Article III, Section 7.330 – No Parking – State Street and Sagamore Avenue
- Chapter 7, Article IVA, Section 7A.408 – Taxi Stands Designated – Pleasant Street
- Chapter 7, Article VI – Limited Hours Loading Zones – Penhallow Street

Voted to pass first reading and hold a public hearing and second reading at the August 18, 2025, City Council meeting.

9. PUBLIC HEARING and Second Reading of Ordinance amending Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.324, Time Limited – Free Three Hour Parking for Special Military License Plates – **Voted** to pass second reading and schedule third and final reading of amendments to Chapter 7, Article III, Section 7.324 at the August 18, 2025, City Council meeting. **Voted** to suspend the rules to bring forward third and final reading of the ordinance. **Voted** to pass third and final reading of the ordinance.

10. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or notes of the City under the Municipal Finance Act of up to Four Million One Hundred Fifty Thousand Dollars (\$4,150,000.00) for costs related to:

- School Facilities Capital Improvements
- Elementary Schools Upgrade
- Elementary Schools Playground Upgrade

On a unanimous roll call 8-0, voted to adopt the Resolution as presented.

11. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or notes of the City under the Municipal Finance Act and/or participation in the State Revolving Fund (SRF) Loan Program up to Eight Million Nine Hundred Fifteen Thousand Dollars (\$8,915,000.00) for costs related to:

- Annual Sewer Line Replacement
- Sewer Service Funding for Sagamore Avenue Area Sewer Extension
- Peirce Island Wastewater Treatment Facility
- Fleet Street Utilities Upgrade and Streetscape
- Citywide Storm Drainage Improvements
- Chapel Street
- Lafayette Park and Monroe Street Drainage Improvements
- Sewer System Modeling

On a unanimous roll call 8-0, voted to adopt the Resolution as presented.

12. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or notes of the City under the Municipal Finance Act and/or participation in the State Revolving Fund (SRF) Loan Program up to Eleven Million Four Hundred Fifty Thousand Dollars (\$11,450,000.00) related to:

- Annual Water Line Replacement
- Well Station Improvements
- Water Storage Tanks
- Greenland Well Treatment
- Fleet Street Utilities Upgrade and Streetscape
- Chapel Street

On a unanimous roll call 8-0, voted to adopt the Resolution as presented.

13. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act of up to Fourteen Million Five Hundred Fifty-Five Thousand Dollars (\$14,555,000.00) for costs related to:

- City Hall HVAC Improvements
- Citywide Facilities Capital Improvements
- Financial Software
- Elwyn Park Traffic Calming and Pedestrian Flow Plan
- Market Square Upgrades
- Citywide Sidewalk Reconstruction Program
- Cate Street Bridge Replacement
- Coakley-Borthwick Connector Roadway
- Street Paving, Management and Rehabilitation
- Pease International Tradeport Roadway Rehabilitation
- Fleet Street Utilities Upgrade and Streetscape
- Citywide Storm Drainage Improvements

On a unanimous roll call 8-0, voted to adopt the Resolution as presented.

14. Acceptance of Portsmouth's Bicycle and Pedestrian Network Plan – **Voted** to accept the Portsmouth Bicycle and Pedestrian Network Plan Update as presented and commit to the goals and recommendations set forth within the plan.

15. Acceptance of Portsmouth's Market Square Master Plan – **Voted** to accept the Market Square Master Plan as presented and commit to the goals and recommendations set forth within the plan. Councilor Cook and Councilor Denton voted opposed.

16. Approval of Tentative Agreement with the Portsmouth Professional Management Association – **Voted** to approve the tentative agreement with the Portsmouth Professional Management Association as presented.

17. Request to Name Private Streets Associated with 100 Durgin Lane – **Voted** to approve the naming of the private streets as shown in the agenda packet to Dow Avenue, Page Street, Sifton Street and Butler Way for the new development off of 100 Durgin Lane.
18. Request to Name a Private Street Located at 635 Sagamore Avenue – **Voted** to authorize the use of Lady Slipper Way as the private street name for the new private street originating at the former street address known as 635 Sagamore Avenue.
19. Revocable License for 86 Haven Road – **Voted** to authorize the City Manager to execute and deliver a Revocable License allowing the owner of 86 Haven Road to install a drainage pipe on City property.
20. Approval of Memorandum of Agreement with AFSCME Local #1386-A – **Voted** to approve the proposed MOA with AFSCME Local #1386-A as presented.
21. Approval of Memorandum of Agreement with Portsmouth Professional Management Association – **Voted** to approve the proposed MOA with the Portsmouth Professional Management Association as presented.
22. Revocable License for 18 Congress Street – **Voted** to authorize the City Manager to execute and deliver a Revocable License to the 18 Congress Street Condominium Association for the installation and maintenance of a pipe on City property.
23. Acceptance of Temporary Construction Easement for Property Located at 2 Russell Street – **Voted** to authorize the City Manager to accept and record a temporary construction easement from Port Harbor Land, LLC in a substantially similar form to the easement deed contained in the agenda packet.
24. Consent Agenda – **Voted** to adopt the Consent Agenda.
 - A. Eversource Petition and Pole License Request:
 - Installation of 1 pole and 500 feet of conduit on Durgin Lane #63-0758
 - Installation of 1 pole on Maplewood Avenue #63-0754***(Anticipated action – move to refer to the City Manager with Authority to Act)***
 - B. Letter from Mike Peabody, Millennium Running, requesting permission to hold the St. Paddy's 5k/10k on Sunday, March 15, 2026, at 10:00 a.m. ***(Anticipated action – move to refer to the City Manager with Authority to Act)***

- C. Letter from Mike Peabody, Millennium Running, requesting permission to hold the Eastern States 20 Miler & Half Marathon on Sunday, March 22, 2026 (***Anticipated action – move to refer to the City Manager with Authority to Act***)

25. E-mail Correspondence – **Moved** to accept and place on file.

Voted to split out the email from former City Councilor Nancy Pearson regarding the future of Vaughan Mall for separate action.

Voted to refer the email from former City Councilor Nancy Pearson regarding the future of Vaughan Mall to the Department of Public Works and the Public Art Review Committee for review.

26. Letter from Rodney Rowland, Strawberry Banke, requesting the gift of 150 linear feet of used granite curbing as part of a flood resiliency project – **Voted** to approve with the coordination by the Department of Public Works.

27. Appointment to be Considered – Anna Howard as a regular member of the Economic Development Commission filling an unexpired term until October 1, 2026 – The City Council considered the appointment of Anna Howard as a regular member of the Economic Development Commission and will act upon this appointment at the August 18, 2025, City Council meeting.

28. **Voted** to suspend the rules to continue the meeting beyond 10:30 p.m. Councilor Blalock and Councilor Moreau voted opposed.

29. Proposed Zoning Changes for Islington Creek – **Voted** to bring forward the requested changes as outlined in Councilor Moreau's memorandum for first reading at the August 18, 2025, City Council meeting. Councilor Bagley recused from voting on this item.

30. Acceptance of Grant for the City's annual Household Hazardous Waste Collection Event - \$4,970.00 – **Voted** to authorize the City Manager to enter into a Grant Agreement with the New Hampshire Department of Environmental Services to accept \$4,970.00 from the Household Hazardous Waste Collection Grant Program and execute any contracts or documents which may be necessary for this grant agreement.

31. Acceptance of Grant for the City's North Mill Pond Greenway Living Shoreline Project - \$419,306.00 – **Voted** to authorize the City Manager to accept \$419,306.00 from the Aquatic Resources Mitigation Fund and execute all necessary documents to complete the project upon approval from the State of New Hampshire Governor and Executive Council.

32. Acceptance of Donation from the Friends of Ruth Blay to the Public Art Review Committee to utilize for public art efforts - \$3,729.04 – **Voted** to accept the donation from the Friends of Ruth Blay to the Public Art Review Committee to utilize for public art efforts.

33. Acceptance of Donation of 18 Historical Books Donated to the Law Library by Attorney Peter Loughlin – **Voted** to accept the donation of 18 historical books from Attorney Loughlin.

34. Adjournment – At 10:45 p.m., **voted** to adjourn the meeting.

Respectfully submitted:

Kelli L. Barnaby, MMC/CNHMC
City Clerk